

**MINUTES OF SWIMMING TARANAKI BOARD MEETING**  
**Held Tuesday 13 March 2018, 7.30PM, STRATFORD**



**PRESENT:**

Alison Gadsby, Cynthia Zehnder, Rowan Williams, Chris Drummond, Murray How, Maree Collins, Tania Stockman

**APOLOGIES:**

None

**CONFLICTS OF INTEREST REGISTER:**

None

**CONFIRMATION OF PREVIOUS MINUTES:**

The minutes of 13 February 2018 were read and accepted. Maree/Cynthia CARRIED

**MATTERS ARISING:**

None

**STRATEGIC PLAN:**

G1 Annual Awards Policy - Board members all acknowledged the need to get this policy reviewed promptly however not all members had the opportunity throughout the month to review. Tania to resend to members our current policy and Waikato's policy. Members to send their suggestions to Tania who will draft up a policy and circulate to board. It was unanimously agreed ST policy contained too much information not felt relevant for a 'policy' and our reviewed policy needs to be more focused on what is policy rather than procedure. This revised policy to be represented at next month's board meeting.

**FINANCIAL REPORT:**

Move that the financial report for February 2018 be taken as read and approved and the accounts from the financial report be approved for payment.

All in agreeance to pass payments for accounts however TSB Bank Statements are not being delivered to Tania's address. Maree to change TSB postal details to 14 Rata Street, New Plymouth. Chris/Alison CARRIED

**RECORDER'S REPORT:**

Taranaki Club Relay Champs / Taranaki 13 and Over Champ (Rotorua) hosted by Aquaknights.

**REGISTRAR'S REPORT:**

None

**TECHNICAL REPORT**

None

**RECORD OFFICER'S REPORT:**

Incoming correspondence stated that Erin Metcalfe and Lara Ehler were missing off the Victorian Age Group Champs report in January. The board looked into this and found Erin Metcalfe came 8<sup>th</sup> in the 200 Backstroke. It was found that the third visitor rule applies to Lara Ehler. Swimming Taranaki rely on information from the Team Managers for away competitions. This error

highlighted the importance of the accurate information being supplied to ST. Results will be included in Records Officer Report with information supplied from Team Managers. Tania to inform Records Officer and reply back to correspondence questioning this.

Our apologies to Erin Metcalfe for missing her off this report.

Tania to action Dylan Kowalewski record in LC IM 200 and Mackenzie Rowlands records. To follow up with George regarding certificates.

## **TARANAKI EVENTS:**

### **Taranaki Club Relay Championship**

A discussion was held on how to be more efficient on the day and how to run a smoother event. Again this year, the start of the relays were frantic due to team changes, we were short on time keepers and we felt that overall the event could have been run smoother for all involved.

As part of reviewing this event, the board felt now is a good time to review the Relay policy F9b. The board would also like to get feedback from all those involved as to how what we can improve on. Cynthia and Tania to organise a survey to send out.

The board discussed the issue of two clubs having swimmers 'swimming up' and also in their age group and the implications of this. The board noted that it was minuted at the November 2017 meeting that swimmers were only to be allowed to swim in one age group for each relay event. Tania to look into whether this information has been circulated by other means before implementing or enforcing relay rules.

CARRIED - ALL IN FAVOUR

### **Flannagan Cup:**

We are in receipt of minutes of the committee meeting dated 21/02/18. It was noted in these minutes that Swimming Taranaki was unable to supply Event Manager. This point was discussed and felt that ST shouldn't supply the event manager for this event. The event manager should be one who is experienced and knowledgeable about open water swimming and have surf life saving experience to officiate this.

Swimming Taranaki acknowledges:

James McKillop, Vicky Greenwell, Neale Parkinson, Iain McCallum, Rowan Williams, Susan Darnery and all other volunteers that have worked on this event. The FC was a successful, well run and marketed event, the committee have done amazing work on this event and we are all appreciative and impressed with how this committee has worked together.

Tania to upload results to ST website and send a copy to Cynthia to load onto the Flannagan Cup website.

A special note needs to be kept on monitoring the domain name of the website as this has been purchased for 10 years.

### **Swimming Taranaki Awards:**

The board would like to see this event held in different locations each year, this year we will be looking at holding the awards in the month of May in New Plymouth. This year's guest speaker was discussed and felt that we would approach suggested speakers and base the date on their availability. Tania to make contact with suggested speakers and possible venues.

**Winter Championships:**

A date change was put forward to allow out of town swimmers to attend following our camps. Tania to change pool booking to reflect date change and proceed with the organisation of this event.

**NATIONAL EVENTS**

NZ Division II commencing this week. All organisation of this has been undertaken. We wish all competitors the best of luck.

**CORRESPONDENCE:**

Outward:

- Importance of wearing Taranaki uniform on events sent to DIV II competitors, to send out also to NAGS and Opens competitors

Inwards:

- Jo Metcalfe email regarding consent forms – to include the importance of citizenship/residency information to be included from now on consent forms (Tania to action).

**GENERAL BUSINESS**

- Tania looked into the Rural Sports Travel Fund however this was unsuitable to use for our intended purpose, Tania to look into other options.
- Calendar 2018/2019 Year – this needs to get out asap, to send out May- July to clubs, the rest will follow once events confirmed.
- ASA Tech Suit and Backstroke Ledge Policy – ST Board will not put this in place however will monitor Auckland’s proposal and continue to liaise with SNZ. If they take this policy further we will monitor the implementation of this policy before potentially implementing ourselves. We can see some merit in this and believe there are some very good points.
- NZSCTA Conference – apply for funding (F15 coaching tier) – Tania to action.

**CLUB REPORTS**

None received.

**Meeting closed: 9.35pm**

**Next Meeting: 10 April 2018, Stratford**

**Signed as a true and correct record .....Chairperson**

.....Date

**Action Points:**

- Tania to resend G1 Annual Awards & Waikato's policy to members, members to review and send suggested changes to Tania who will draft up a revised policy for circulation.
- Victorian Age Group Champs – Tania to reply to email query and email Records Officer.
- Tania to look into records for Dylan Kowalewski and MacKenzie Rowlands, to follow up if there are any certificates from Records Officer.
- Club Relays – Cynthia and Tania to create a survey for feedback, Tania to send out relay policy to board members. An email to all clubs explaining what happened during relays.
- Flannagan Cup results to be loaded onto websites (Tania & Cynthia).
- Swimming Taranaki Awards – Tania to make contact with suggested speakers and possible venues.
- Winter Champs – Date Change to action, change pool booking
- Calendar – May-July to be sent out to clubs (Tania)
- NZSCTA Conference – Tania to apply for funding.
- Consent form review (Tania)